

1 NATIONAL ASSOCIATION OF EMERGENCY MEDICAL TECHNICIANS

2
3 THE OFFICIAL MEETING MINUTES OF THE BOARD OF DIRECTORS

4
5 Tuesday – November 30, 2010 – 1400 Hours CST

- 6
7 1. Meeting called to Order by President Pat Moore.
8
9 2. President Moore requested Secretary Walsh to conduct roll call for the meeting.

10
11 **Present:** President Patrick F. Moore
12 President Elect Connie A. Meyer
13 Secretary Dr. Donald W. Walsh
14 Treasurer Richard Ellis
15 Immediate Past President Jerry Johnston
16 Director Region I Jennifer Frenette
17 Director Region I James M. Slattery
18 Director Region II Dennis Rowe
19 Director Region II Don Lundy
20 Director Region III Aimee Binning
21 Director Region III Sue Jacobus
22 Director Region IV Charlene Donahue
23 Director Region IV KC Jones
24 Director at Large CT “Chuck” Kearns

25
26 **Absent:** Director at Large Kenneth J. Bouvier
27 Medical Director Dr. Paul Hinchey

28
29 **Staff:** Executive Director Pam Lane
30 Douglas M. Wolfberg, NAEMT Legal Counsel

- 31
32 1. NAEMT President Patrick F. Moore scheduled this NAEMT Special Board of Directors
33 Meeting, to address the Ad Hoc Review Committee's report, findings and
34 recommendations, and documents submitted regarding the allegations of code of conduct
35 violation by Director Charlene Donahue.
36
37 2. President Moore reported that he had requested an audio recording of the meeting by
38 NAEMT's conference call company, and asked if anyone else was recording the call. It
39 was reported that Director Donahue and Secretary Donald W. Walsh were also recording
40 the meeting.

41
42 **(M-1) Motion made by President Moore to allow discussion without a second motion.**
43 **Seconded by Director Slattery.**

44
45 **Motion Approved: (13)-YES (00)-NO (00)-Abstention**
46 **(See Motion Log for Roll Call Votes)**

- 47
48 3. The Board discussed the Code of Conduct allegations and the Ad Hoc Review
49 Committee's report, a copy of which is attached and filed with the official copy of these minutes.
50

1 M-2) Motion made by Secretary Walsh and seconded by Director Frenette that there is not
2 sufficient evidence to warrant censorship or any Board action against Director Donahue
3 related to the allegations made against her and that this matter be closed and final.
4

5 Motion Failed: (5)-YES (8)-NO (1)-Abstention
6 (See Motion Log for Roll Call Votes)
7

8 M-3) Motion by Immediate Past President Johnston and seconded by Director Jacobus that
9 Director Donahue had a conflict of interest.
10

11 Motion Approved: (10)-YES (3)-NO (1)-Abstention
12 (See Motion Log for Roll Call Votes)
13

14 M-4) Motion made by Director Kearns and seconded by Director Jacobus for the Board to
15 accept the recommendations by the Ad Hoc Committee and censure Director Donahue.
16

17 Motion Failed: (5)-YES (9)-NO (0)-Abstention
18 (See Motion Log for Roll Call Votes)
19

20 M-5) Motion by Immediate Past President Johnston and seconded by Director Lundy,
21 based on legal counsel's recommendation, that Director Donahue be asked to remove
22 herself from all future discussions and Board votes with regard to any NAEMT education
23 programs.
24

25 Motion Approved: (10)-YES (4)-NO (0)-Abstention
26 (See Motion Log for Roll Call Votes)
27

28 M-6) Motion by Secretary Walsh and seconded by Director Frenette that no further
29 disciplinary actions be taken against Director Donahue regarding this matter.
30

31 Motion Failed: (5)-YES (9)-NO (0)-Abstention
32 (See Motion Log for Roll Call Votes)
33

34 Motion made to adjourn the meeting and passed unanimously.
35

36 Official Minutes:
37

38 Respectfully Submitted and Recorded:
39

40 D R A F T
41

42 Dr. Donald W. Walsh - NAEMT Secretary
43

44 Minutes Recorded: 11-30-2010
45

46 Attachments: Roll Call Motions, Votes, Action Log and Ad Hoc Review Committee's report.
47

48 NATIONAL ASSOCIATION OF EMERGENCY MEDICAL TECHNICIANS
49 MEETING MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING
50

51 ROLL CALL – MOTIONS – VOTES – ACTIONS LOG
52

DATE		TIME		LOCATION											
11-30-2010		1000		Special Board Meeting											
NAEMT BOARD OF DIRECTORS															
		PRESENT		M-1			M-2			M-3			M-4		
TITLE / NAME		(X)	Y	N	A	Y	N	A	Y	N	A	Y	N	A	
President Patrick F. Moore		X	x				x		x			x			
President Elect Connie A. Meyer		X	x				x		x				x		
Secretary Dr. Donald W. Walsh		X	x			x				x			x		
Treasurer Richard Ellis		X	x					x			x		x		
Immediate Past President Jerry Johnston		X	x				x		x				x		
Director Region I Jennifer Frenette		X	x			x				x			x		
Director Region I James M. Slattery		X	x				x		x				x		
Director Region II Dennis Rowe		X	x				x		x				x		
Director Region II Don Lundy		X	x			x			x				x		
Director Region III Aimee Binning		X	x				x		x				x		
Director Region III Sue Jacobus		X	x				x		x				x		
Director Region IV Charlene Donahue		X	x			x				x			x		
Director Region IV KC Jones		XP				x			x				x		
Director at Large Chuck Kearns		X	x				x		x				x		
Director at Large Kenneth J. Bouvier		NP													
Medical Director Dr. Paul Hinchey		NP	Non-Voting Board Member												
NAEMT STAFF		- Codes -													
NAEMT Legal Counsel Douglas M. Wolfberg		X	(M) = Motion Number (Y) = Voted Yes on Motion (N) = Voted No on Motion (A) = Abstained on Motion (X) = Present at meeting or no action to motion (NP) = Not Present – Absent (XP) = Present but not for the entire meeting.												
Executive Director Pam Lane		X													
GUEST AND OTHERS IN ATTENDANCE – (See additional persons on sign in list)															
NAME		ORGANIZATION													
#	MOTION	MOTION PASSED (X)			MOTION FAILED (X)			TABLED OR Withdrawn (X)							
M-1	Allow Discussion without a second motion.	X													
M-2	No sufficient action to warrant censorship.				X										
M-3	Conflict of Interest by Director Donahue	X													
M-4	Accept Ad Hoc Committee Recommendations				X										

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NATIONAL ASSOCIATION OF EMERGENCY MEDICAL TECHNICIANS
MEETING MINUTES OF THE SPECIAL BOARD OF DIRECTORS MEETING

ROLL CALL – MOTIONS – VOTES – ACTIONS LOG

DATE 11-30-2010	TIME 1000	LOCATION Special Board Meeting – PAGE 2												
NAEMT BOARD OF DIRECTORS														
	PRESENT	M-5			M-6									
TITLE / NAME	(X)	Y	N	A	Y	N	A	Y	N	A	Y	N	A	
President Patrick F. Moore	X	x				x								
President Elect Connie A. Meyer	X	x				x								
Secretary Dr. Donald W. Walsh	X		x		x									
Treasurer Richard Ellis	X	x				x								
Immediate Past President Jerry Johnston	X	x			x									
Director Region I Jennifer Frenette	X		x		x									
Director Region I James M. Slattery	X	x			x									
Director Region II Dennis Rowe	X	x				x								
Director Region II Don Lundy	X		x			x								
Director Region III Aimee Binning	X	x				x								
Director Region III Sue Jacobus	X	x				x								
Director Region IV Charlene Donahue	X	x				x								
Director Region IV KC Jones	X		x			x								
Director at Large Chuck Kearns	X	x				x								
Director at Large Kenneth J. Bouvier	NP													
Medical Director Dr. Paul Hinchey	NP	Non-Voting Board Member												
NAEMT STAFF	- Codes -													
NAEMT Legal Counsel Douglas M. Wolfberg	X	(M) = Motion Number (Y) = Voted Yes on Motion (N) = Voted No on Motion (A) = Abstained on Motion (X) = Present at meeting or no action to motion (NP) = Not Present – Absent (XP) = Present but not for the entire meeting.												
Executive Director Pam Lane	X													
GUEST AND OTHERS IN ATTENDANCE – (See additional persons on sign in list)														
NAME	ORGANIZATION													
#	MOTION						MOTION PASSED (X)	MOTION FAILED (X)	TABELED OR Withdrawn (X)					
M-5	Director Donahue remove herself from any discussions or board votes on NAEMT educational programs.						X							
M-6	No further disciplinary action be taken against Director Donahue regarding this matter.							X						

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Review Committee Report

9 In accordance with the NAEMT By-laws and consistent with the NAEMT Operational Policy,
10 Enforcement of Code of Conduct Statement, an ad hoc Review Committee was established by
11 President Moore. This committee met via conference call on June 25, 2010 and reviewed all
12 evidence presented.

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Charges Filed:

21 The charge by Treasurer Rick Ellis referenced a potential conflict of interest by NAEMT
22 Director Charlene Donahue:

23 “I feel there may be an issue with one of our Directors, Charlene Donahue. In reviewing the San
24 Francisco Paramedic Association’s 2009 Annual Report located at
25 <http://www.sfparamedics.org/pages/member/pdfs/annualreport2009.pdf>, I found the following
26 entry:

27 The SFPA is partnered with Pearson Education -- Brady Publishing to release a new medical
28 emergencies continuing education course. Beta testing should occur in the spring of 2010.”

29 Charlene Donahue is also listed as a Director of the SFPA Board:

30 2009--2010

31 SFPA Board of Directors

32 Chair: Arthur Belton

33 Vice--Chair: Ed Sawicki

34 Past President: Jane Smith

35 Treasurer: Jorge Palafox

36 Secretary: Linda Buell

37 Director: Charlene Donahue

38 Director: Rich Pikelney

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The course mentioned above appears to be a rival to our (NAEMT’s) AMLS course and should have been disclosed by Charlene during our meetings especially when we discussed AMLS issues. Failure to disclose these important facts lends to the perception of malicious gain on the part of Charlene. This appears to be in violation of our code of ethics.

I request an inquiry or investigation be initiated as to a conflict of interest and the appearance of withholding this from the board.

Sincerely,

Richard Ellis, BSOE, NREMT-P
EMS Educator”

Counter Charge by Director Donahue against Treasurer Ellis:

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2 "... There are many organizations that sponsor emergency medical instructional courses,
3 including several which Mr. Ellis and many other board members participate in. If I have a
4 conflict of interest, then plainly so does Mr. Ellis and over half of our elected board of directors.
5 Accordingly, if the Board thinks my position with SFPA is deemed a conflict of interest, I will
6 happily resign as a director of NAEMT, so long as the board apply this interpretation to all
7 directors, demanding their resignation."
8

9 **Evidence evaluated:**

- 10
11 1. A copy of the complaint received by the President from Treasurer Rick Ellis.
12 2. A copy of the Policy on Enforcement of the Code of Conduct adopted by the Board.
13 3. A copy of the 2009 San Francisco Paramedic Association annual report posted on the
14 association's website.
15 4. A copy of the letter sent by the President to Director Donahue notifying her of the complaint.
16 5. Copies of the NAEMT Conflict of Interest statements signed by Director Donahue.
17 6. Response from Director Donahue
18 7. Additional letter from Director Donahue
19

20 **Findings, Director Donahue:**

21
22 After careful and thoughtful consideration the ad hoc Review Committee has determined that the
23 charge against Director Donahue has merit. It is further found that she is in direct violation of the
24 Code of Conduct.

- 25 1. There was a failure to disclose involvement with the development of a competing
26 AMLS type educational program.
27 2. Director Donhue presented several pointed questions concerning the AMLS course
28 during NAEMT Board meetings and discussions. These discussions presented an
29 opportunity for her to gather information damaging to the AMLS program.
30 3. Director Donahue is in violation of the NAEMT Code of Ethics:
31 a. Section 8 of the Ethical Guidelines, General: Specifically, Fourth point
32 b. Section 9 of the Ethical Guidelines, Information
33

34 **Recommendations, Director Donahue:**

35
36 It is the recommendation of the ad hoc Review Committee that the following occur:

- 37 1. Director Donahue be asked to remove herself from all future presentations and
38 discussion related to NAEMT's education programs.
39 2. Director Donahue be censured by the Board for violating Sections 8 and 9 of the
40 NAEMT Code of Conduct.
41
42

43 **Findings, Treasure Ellis:**

44 After careful and thoughtful consideration the ad hoc Review Committee has determined that the
45 charge against Treasurer Ellis is without merit. No evidence was presented that indicated a
46 conflict occurred or exists.
47

48 **Recommendations, Treasure Ellis:**

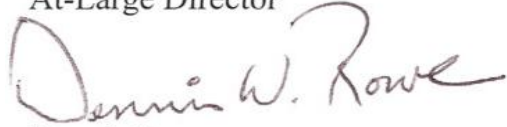
1
2 The committee finds no action is warranted against Treasurer Ellis.

3
4 **Respectfully Submitted,**

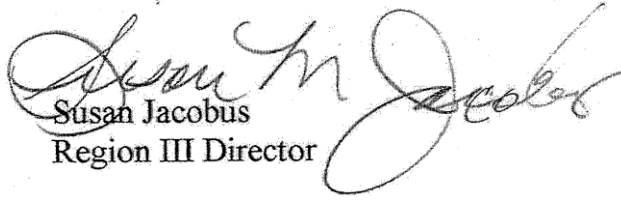
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6 The Ad Hoc Review Committee

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C.T. "Chuck" Kearns
At-Large Director

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12
Dennis Rowe
Region II Director

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14
Susan Jacobus
Region III Director