



NAEMT is pleased to introduce the following streamlined process for ITLS course sites to convert their sites to PHTLS. We have evaluated various ways to facilitate this transition while still ensuring the quality of our course instruction.

Option 1

1. Provide to NAEMT a list of their ITLS instructors with verification of their current instructor status.
2. Ensure that each of their ITLS instructors completes the [NAEMT Instructor Course](#) prior to teaching a PHTLS course.
3. Register their course site with NAEMT at http://www.naemt.org/course-administration/site_application.aspx.
4. Teach their first PHTLS provider course with monitoring by an NAEMT affiliate faculty member.

Option 2

1. Provide NAEMT a list of their ITLS instructors with verification of their current instructor status.
2. Ensure that their ITLS instructors complete the [NAEMT Instructor Course](#) prior to teaching a PHTLS course.
3. Register their course site with NAEMT at http://www.naemt.org/course-administration/site_application.aspx.
4. Provide a letter of recommendation from the NAEMT State Education Coordinator or Regional Coordinator verifying this course site and its faculty possess the necessary expertise to effectively conduct PHTLS. (Whether the ITLS course site is a CoAEMSP accredited paramedic training center should also be taken into account when making a recommendation)

Please do not hesitate to contact NAEMT at education@naemt.org with any questions. Thank you for your continued support of the PHTLS program and NAEMT education.