

**National Association of  
Emergency Medical Technicians (NAEMT)  
Official Meeting Minutes of the Board of Directors**

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MINUTES *for* January 26, 2012

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**I. Call to order**

**President Connie Meyer** called to order the regular meeting of the **NAEMT** at **905: ET on January 26, 2012** – Palm Board Room, Hilton Tampa Airport Westshore, Tampa Bay, FL

**II. Roll call**

Secretary Charlene Donahue conducted a roll call. The following persons were present:

**Present**

- President Connie A. Meyer
- President-Elect Don Lundy
- Immediate Past President Patrick F. Moore
- Secretary Charlene D. Donahue
- Director Region I Scott Matin
- Director Region I James M. Slattery
- Director Region II James (Jim) A. Judge II
- Director Region II Dennis Rowe
- Director Region III Aimee Binning
- Director Region III Sue Jacobus
- Director Region IV Rod Barrett
- Director Region IV Bruce Evans
- Director-at-Large CT “Chuck” Kearns
- Director-at-Large Jules Scadden

**Absent**

- Treasurer Richard Ellis
- Medical Director Dr. Paul Hinchey

**Staff**

- Executive Director Pamela Lane
- Asst. Executive Director Lisa Lindsay

Secretary Donahue advised President Meyer a quorum of **13** voting members plus the president of the Board are present upon the meeting being called to order at 9:05 ET.

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41 **III. Approval of minutes from last meeting(s) ~ Secretary Charlene Donahue**

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43 President Meyer stated the October 2011 meeting minutes were submitted just  
44 before the January 26, 2012 meeting and the December minutes were posted on  
45 SharePoint.

46

47 **Motion 01: Made by President-Elect Don Lundy and seconded by Director**  
48 **Jim Slattery: To accept the October 14, 2011 Minutes as**  
49 **submitted.**

50

51 Discussion:

- 52 - There was a request for an amendment to the minutes.  
53 - **Amend motion to include making the correction.** Amendment accepted by  
54 President-elect Lundy and Director Slattery.

55

56

57 **Motion 01: (13) – Yes (00) – No (00) Abstention**

58

59 The motion (M01) to accept the October 14, 2011 BOD Meeting Minutes  
60 with amendment; **PASSES**

61

62

63 **Motion 02: Made by President-elect Lundy and seconded by Director-At-**  
64 **Large Chuck Kearns; To Accept the December 9, 2011 Minutes as**  
65 **submitted.**

66

67 Discussion:

- 68 - There was a request for an amendment to the minutes.  
69 - Discussion regarding count of roll call vote on Motion 6.  
70 - Point of Order that discussion is not related to the amendment

71

72 **Amend motion to include making the correction.** Amendment accepted by  
73 President-elect Lundy and Director Slattery.

74

75 **Motion 02: (12) – Yes (01) – No (00) Abstention**

76

77 The motion (M02) to accept the BOD meeting Minutes for December 09,  
78 2011 with amendments; **PASSES**

79

80

81 **IV. Financial Report ~ Treasurer Rick Ellis**

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82 Treasurer Ellis submitted the financial reports that have been posted on  
83 SharePoint prior to the January 26, 2012 BOD Meeting, for review by the Board.

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85 **Motion 03: Made by President-Elect Lundy and seconded by Director Rod**  
86 **Barrett; To Accept the NAEMT Financial Reports as submitted**  
87 **by Treasurer Ellis.**

88

89

90 **Motion 03: (13) – Yes (00) – No (00) Abstention**

91

92 The motion (M03) to accept the financial reports; **PASSES**

93

94 **V. Old Business**

95

96 a) **Off-setting Costs of Additional Board of Directors Meeting ~ Treasurer**  
97 **Rick Ellis (presented by President Connie Meyer in Treasurer Ellis's**  
98 **absence)**

99

100 - Treasurer Ellis sent a letter to all Board members recommending that costs  
101 continue to be monitored for future consideration and discussion.

102

103 **VI. New Business**

104

105 a) **Dates for Board Leadership Training ~ President Connie Meyer**

106

107 President Meyer stated that a decision needed to be made on dates for the Board  
108 Leadership Training and offered dates for consideration. It was suggested that  
109 Colorado Springs, Colorado in conjunction with the EMS Memorial Service on  
110 June 23, 2012, be considered.

111

112

113 b) **Authorization to Pay 2012 Organizational Dues ~ President Connie**  
114 **Meyer**

115

116 President Meyer requested approval from the board of director's to pay 2012  
117 organizational dues.

118

119 **Motion 04: Made by President-Elect Don Lundy and second by Director Rod**  
120 **Barrett; To Approve the payment of the 2012 organizational dues.**

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122 - *There was discussion regarding the payment of the 2012 organizational*  
123 *dues*

124  
125 *Move to Question*

126  
127 **Motion 04: (12) – Yes (01) – No (00) Abstention**

128  
129 The motion (**M04**) to approve payment of the 2012 Organizational Dues;  
130 **PASSES**

131  
132 *There was discussion regarding CoAEMSP/CoAAHEP:*  
133 **Motion 05: Made by Director Jim Slattery and second by President-Elect**  
134 **Don Lundy to re-publish NAEMT’s position paper that supports**  
135 **CoAEMSP accreditation**

136  
137 *There was discussion regarding re-publishing NAEMT’s position paper that*  
138 *supports CoAEMSP accreditation.*

139  
140 *Move to Question:*

141  
142 **Motion 05: (13) – Yes (00) – No (00) Abstention**

143  
144 The motion (**M05**) to re-publish NAEMT’s position paper that supports  
145 CoAEMSP accreditation; **PASSES**

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148 **c) Ratification of NAEMT Relationships with Other Organizations ~**  
149 **President Connie Meyer**

150  
151 President Meyer stated this ratification is to annually approve Other  
152 Organizational Relationships. The list has been posted on SharePoint

153  
154 **Motion 06: Made by President-Elect Don Lundy and second by Director-**  
155 **at-Large Chuck Kearns to approve the 2012 Other Organizations List as**  
156 **submitted.**

157  
158 There was discussion about the organizations included on the list.

159  
160 *Move to Question*

161  
162 **Motion 06: (13) – Yes (00) – No (00) Abstention**

163

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164           **The motion (M06) to approve the 2012 Other Organizations List, with the**  
165           **amendment of adding the National Traffic Incident Management**  
166           **Coalition and the National Fire Academy Steering Committee back on**  
167           **the list; PASSES**

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170           **d) Ratification of appointments to other organizations ~President Connie**  
171           **Meyer**

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174           President Meyer stated that a list of appointments to other organizations was  
175           posted on SharePoint, and requested ratification by the Board of the  
176           appointments.

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179           **Motion 07: Made by President-Elect Don Lundy and second by Director-**  
180           **at-Large Chuck Kearns to ratify the 2012 Appointment Representatives**  
181           **to Other Organizations as posted on SharePoint.**

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184           *There was discussion regarding ratification of the 2012 Appointment*

185           *Representatives to Other Organizations*

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188                                   **Motion 07: (11) – Yes   (02) – No   (00) Abstention**

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191           **The motion (M07) to ratify the 2012 Appointment Representatives to**

192           **Other Organizations as submitted to SharePoint; PASSES**

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195                                   *Adjournment for Lunch at 11:50 ET.*

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198           **e) EMS on the Hill Day Events ~Executive Director Pamela Lane and**

199           **Assistant Executive Director Lisa Lindsay.**

200           Executive Director Lane reviewed the schedule of events for EMSHD 2012.

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203           **f) EMSHD requests to Congress ~Director Jim Judge**

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206 Director Judge provided a briefing on the proposed list for discussion and “asks”  
207 for EMSHD. The Advocacy Committee recommends the following;

- 208 - Medicare Reimbursement  
209 - Field EMS Bill

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213 **Motion 08: Made by Director-at-Large Jules Scadden and seconded by**  
214 **President-Elect Don Lundy that the primary talking points for EMS on**  
215 **the Hill Day 2012 be; Medicare Reimbursement, Field EMS Bill and**  
216 **PSOB.**

217  
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- 218 - There was discussion about other legislation.  
219 - Director-at-Large Scadden and President-Elect Lundy accepted the  
220 amendment to the motion to; the primary talking points will be the Medicare  
221 Reimbursement Bill and the EMS Field Bill. That the packets include  
222 information on PSOB, and Medics to Veterans Act.

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*Move to Question*

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**Motion 08: (13) – Yes (00) – No (00) Abstention**

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**The motion (M08) that the primary talking points for EMS on the Hill  
Day 2012 be Medicare Reimbursement and the Field EMS Bill. The  
secondary points to be included in the packet will be; PSOB, and Medics  
to Veterans Act; PASSES**

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- g) **Request from NAEMSP to co-sign letter to Center for Medicare and  
Medicaid Services (CMS) ~ President Connie Meyer**

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President Meyer stated this letter is related to CMS Innovations grants. NAEMT  
supports NAEMSP in offering subject matter experts in the selection of EMS  
related grants.

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**Motion 09: Made by President-Elect Don Lundy and second by Director  
Rod Barrett to approve co-signing the letter with NAEMSP to CMS as  
submitted.**

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**Motion 09: (13) – Yes (00) – No (00) Abstention**

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**The motion (09) to approve co-signing the letter with NAEMSP to CMS  
as submitted; PASSES**

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249 **VII. Reports on Committee Projects and Activities**

- 250 a) Advocacy Committee: Director Jim Judge reported that the Advocacy  
251 Committee met yesterday via conference call. They discussed the next round  
252 of State Advocacy Coordinator selections. The list has been forwarded to  
253 President Meyer. Once approved, there will be 40 State Advocacy  
254 Coordinators. The committee also has 4 sub-committees; Pay and Benefits,  
255 Recruitment and Retention, Federal and State Funding and National  
256 Certification. These sub-committees are working hard but are not yet ready to  
257 report on their progress. Director Judge expects an update report from all four  
258 soon. The Advocacy Committee is preparing a position statement on medical  
259 counter orders for first responders.
- 260 b) AMLS Committee: Executive Director Pamela Lane reported that the  
261 committee is completing the on-line version of the hybrid course. The time  
262 line for completion is by EMS World in October 2012. They are also  
263 analyzing the AMLS test for revision, since the rollout. Some questions were  
264 brought to the attention of the committee for review. The committee is  
265 developing the position of State AMLS Coordinators. This process would be  
266 similar to the State Advocacy Coordinators. The committee already has  
267 regional coordinators.
- 268 c) Education Committee: Director Sue Jacobus provided a brief report on the  
269 current activities of the committee. These include the development of a  
270 cohesive instructor course for all disciplines. The time line for completion is  
271 hopeful for the end of this year. This course will be online.
- 272 d) EMS Safety Course: Director Bruce Evans reported Glenn had a successful  
273 roll out in Japan. The course is in high demand. There is aggressive list  
274 requesting train-the-trainer. There is more request than facility. Mid-year  
275 meeting in March. They will discuss advancement to curriculum and possible  
276 video production for some content. The course will be at Fire-Rescue in May  
277 as a pre-con.
- 278 e) EPC Committee: Executive Director Lane reported that the committee is  
279 working on development of a student manual. The target date is in time for  
280 EMS World. She announced that Kyle Bates is a new member of the  
281 committee. The committee has a meeting in early April. Executive Director  
282 Lane reported that a major marketing effort has just been completed to all  
283 EMSC program managers. They have received several responses. A second  
284 marketing campaign went out to all course sites that were not teaching EPC;  
285 20 new course sites have signed up to now teach EPC.

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- 286 f) Finance Committee: Director Rod Barrett reported that they recently worked  
287 on the budget, but nothing further to report.
- 288 g) Health and Safety Committee: President-Elect Lundy reported that the “Near-  
289 miss Project” is completed. The announcement regarding launch of this  
290 program will be at JEMS in March. Executive Director Lane stated that they  
291 are ready with the press release and launch information, and that she and Lisa  
292 are meeting with Gary Wingrove regarding web site revision. President-Elect  
293 Lundy reported that the web site will also have a tab for LODD. He also  
294 reported that the contract has been signed with ACE to conduct site visits for  
295 the purpose of job analysis and develop recommended guidelines for EMS  
296 fitness. The ACE team is meeting with Pam regarding site expectations.  
297 Applications to serve as a host site will be sent out soon, including to board  
298 members. The applications will be reviewed by a selection committee.  
299 Criteria being considered includes type of service area; urban, rural, etc. and  
300 delivery models. Director Binning asked if the committee has thought about  
301 attaching the “near-miss” to ePCR programs. President-Elect Lundy stated  
302 that the “near-miss” was submitted anonymously. Director-at-Large Scadden  
303 stated this could work with on-line ePCR programs. The idea is to have a link  
304 provided by the on-line ePCR companies that would directly go to the “Near-  
305 miss” website. It would not breach patient confidentiality. President-Elect  
306 Lundy stated that this is a good idea and he will bring it back to the  
307 committee.
- 308 h) Leadership Development Committee: Past President Pat Moore reported that  
309 the committee is working on several items. Executive Director Lane stated  
310 not only is the committee doing the leadership training with the board, they  
311 are working on development of the training modules. She has suggested a  
312 sub-committee to focus on this. President Meyer stated this is a very big  
313 project and these modules need to get off on the right foot to be successful.  
314 Director Rowe asked who the focus was for this Leadership Course. President  
315 Meyer stated it was for the development of the next generation of NAEMT  
316 leaders.
- 317 i) Membership Committee: Director-at-Large Kearns reported that from August  
318 1 to December 31, 2011;
- 319 a. 1,387 New Members
- 320 b. 1,376 Renewing Members (9% less)
- 321 c. 5,920 New Trial Members
- 322 d. 102 Member Upgrades from Trial

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323 e. 3 New Squads (since September 2011)

324 f. 1,438 Paid members purged (did not renew)

325 New benefits include;

326 a. Medic-CE credits (2) and 15% off other courses

327 b. Sky Scapes mobile Medical App - 20% discount

328 c. Apex innovation Stemi Recognition – 30% off

329 d. La Quinta Hotels – 10% off

330 e. Icedot, 1 year premium membership

331 The challenge continues to be retaining current paid members. This winter, a  
332 promotional program gained 61 paid members from Trial and 48 former  
333 members. The outreach to members by the Membership sub-committee gained  
334 4%.

335 j) Military Relations Committee: Executive Director Lane reported that the  
336 military resource fliers regarding deployment will be in the EMS Kit at  
337 ACEP. The fliers were widely distributed to the media and national  
338 organizations. The committee is looking at membership growth and building  
339 relations between military and civilian EMS practitioners.

340 k) PHTLS Committee: Director Rowe reported that the committee is working  
341 through the aging of PHTLS and growth demands. They are currently  
342 determining the course of action for reorganization and restructure. Once this  
343 course is determined, they plan to have it completed in 90-days. They are  
344 revisiting regional groups and evaluating the process of how the day-to-day  
345 courses are filtered through. TCCC is not international, yet, but it continues to  
346 grow and gain international interest.

347 **VIII. Reports of Officers and Directors**

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349 a) President Meyer stated she attended the NAEMSP meeting, the  
350 ACEP/EMS committee meeting, while there, part of the CAAs meeting  
351 and EMS Leadership meetings. There are 2 reports on SharePoint.

352 b) President-Elect Don Lundy reported that he attended the National EMS  
353 Advisory Council meeting and presented the “near-miss” project that was  
354 well received. He has been asked to attend the National Congress of EMS  
355 meeting.

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- 356 c) Past-President Moore has nothing further to report.  
357 d) Secretary Charlene Donahue has nothing new to report.  
358 e) Treasurer Rick Ellis is not present.  
359 f) Director Region I Jim Slattery reported that he attended the National  
360 Traffic Incident Management Coalition meeting in Washington, D.C.  
361 While there, he met with representatives and Drew Dawson at NHTSA.  
362 g) Director Region I Scott Matin thanked the board for supporting him and  
363 he is looking forward to his term as a director for NAEMT.  
364 h) Director Region II Jim Judge reported that he attended the Florida State  
365 EMS meeting. He has been actively promoting EMSHD and Florida  
366 should have 7-8 participants this year. His other activities were previously  
367 provided in the Advocacy Committee and AEMS reports.  
368 i) Director Region II Dennis Rowe reported that he has been working on and  
369 will be attending the Tennessee EMS Hill Day on February 7, 2012. For  
370 EMS on the Hill Day in Washington, D.C., they have 16 people  
371 committed to attend from Tennessee.  
372 j) Director Region III Aimee Binning reported that she attended the  
373 NAEMSP Rural Meeting in her state and has nothing further to report.  
374 k) Director Region III Sue Jacobus reported she attended the conference call  
375 for NVFA. Locally, she is in discussion with the fire school regarding the  
376 EMS Safety course. The school will also be hosting PHTLS, AMLS and  
377 TCCC courses in March.  
378 l) Director Region IV Rod Barrett reported that the Committee of  
379 Paramedicine evaluation tool is in its final drafts. He should have more to  
380 report on this in March.  
381 m) Director Region IV Bruce Evans thanked the board for their support and is  
382 looking forward to his term as a director. He recently attended the EMS  
383 Hill Day for the state of Colorado. Survivors were also at this event and it  
384 was well received.  
385 n) Director-at-Large Chuck Kearns reported he attended the NAEMSP  
386 conference and the CAAS Board meeting, as it is held in conjunction with  
387 the NAEMSP. He has been re-elected as Vice Chair and appointed to the  
388 Standards Committee of CAAS. He participated in the weekly FEMA  
389 conference call and the National EMS Assessment reported that there are  
390 826,111 EMS practitioners. Executive Director Pamela Lane stated that  
391 NREMT Director Bill Brown has stated that this number is for certified  
392 practitioners, not actually working practitioners. The number is almost  
393 50% less for certified practitioners who are working in their profession.  
394 Director-at-Large Kearns stated his other board activities have previously  
395 been reported with the Membership Committee.  
396 o) Director-at-Large Jules Scadden reported that she attended the NVFC  
397 conference call and will be attending their next call in a week, where she  
398 will be promoting EMS on the Hill Day. She attended the Health and

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399 Safety Committee Meeting. She will be attending the Iowa EMS Hill Day  
400 this coming weekend where a primary ask will be to declare EMS as an  
401 essential service.  
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**IX. Headquarters Report**

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406 The Headquarters' report is posted on SharePoint. Executive Director Pamela  
407 Lane provided a brief summary.  
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Other Business:

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- Director-at-Large Jules Scadden provided an update on the EMS Bike Ride. It will begin on May 19<sup>th</sup> in Boston and ending in Alexandria on May 25<sup>th</sup>. The closing ceremonies are on May 26, 2012.

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**Motion 10: Made by Director Jim Slattery and second by Director Jim Judge to endorse the National EMS Bike Ride.**

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**Motion 10: (13) – Yes (00) – No (00) Abstention**

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**The motion (10) to endorse the National EMS Bike Ride; PASSES**

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**X. Adjournment**

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President Meyer stated that the next Board Meeting will be on March 20, 2012 in Washington, DC. There will be no conference call in February.

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**Motion 11: Made by Director Sue Jacobus and second by Director Jim Slattery to adjourn the meeting of the Board of Directors of NAEMT.**

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**Motion: (13) – Yes (00) – No (00) Abstention**

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**The motion (11) to adjourn: PASSES.**

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**President Meyer adjourned the meeting at 3:30 pm ET.**

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Minutes submitted by: Secretary Charlene D. Donahue *as of March 16, 2012*

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Recorded by NAEMT Officer – Secretary Charlene D. Donahue

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Approved by BoD: May 11, 2012