

**National EMS Safety Council
Meeting Notes
September 19, 2015
Las Vegas, Nevada**

Representatives in attendance:

AAA – Ron Thackery
AAMS – Greg Lynskey
ACEP – Dr. Craig Manifold
ACEP – Rick Murray
Center for Patient Safety – Lee Varner
NAEMSE – John Todaro
NAEMSP – Dr. Jeff Beeson
NAEMT - Jason White
NAEMT – Pam Lane
NASEMSO – Paul Patrick
NEMSMA – Allison Bloom

Also in attendance:

Mike Hall, AAA
Rob Garrett, NAEMT
Lisa Lindsay, NAEMT

1. Pam Lane and Rick Murray welcomed all organizational representatives and guests.
2. The Council members made the following determinations regarding Council operations:
 - a. The Council will have regularly scheduled monthly conference calls. Council members said that they prefer Tuesday, Wednesday, or Thursday.
 - b. Council organizations may send substitute representatives to calls and meetings.
 - c. The Council should meet face-to-face. Pam noted that, in accepting the invitation to participate, each of the organizations agreed to fund their representative's attendance at Council meetings. In 2016, representatives agreed to meet in conjunction with the NAEMSP conference in San Diego, January 11-14, and at EMS World Expo in New Orleans the first week in October. The Council also discussed having a conference call line available at meetings.
 - d. Pam and Rick reviewed the support that ACEP and NAEMT will provide the Council, including providing staff support for scheduling and coordinating meetings and conference calls, arranging meeting space and refreshments, taking and posting Council minutes, etc. Council members discussed what resources they could access through their organizations to support

- Council projects. Some organizations reported having Safety Committees. Others have this function incorporated into committees that address a range of issues.
- e. The Council members agreed that Pam and Rick should prepare agendas and send them out in advance so that members can add items as needed. Also, all agendas will include a “roundtable” item. NAEMT offered to set up a list serv so that Council members can easily communicate and share documents.
 - f. Council members agreed to use a “relaxed version” of Roberts Rules to frame Council deliberations.
 - g. Council members also discussed the creation of a document covering Council guiding principles. It was agreed that this item can be revisited at the meeting in San Diego.
 - h. Council members considered what other organizations should participate on the Council.
 - i. Pam and Rick reported that the National Safety Council had been invited, but to date, no response has been received. They will continue to pursue.
 - ii. It was agreed that IAFC should be invited.
 - iii. It was agreed that appropriate federal agencies should be invited to participate in an advisory capacity. Pam and Rick will contact Drew Dawson and Noah Smith at NHTSA. Council members also agreed that a representative from AHRQ should be invited.
 - iv. The Council agreed to invite NREMT.
 - v. Council members also suggested David Bradley, Mike Szczygiel, and a representative from Just Culture as advisors. Bill Trupp from USFA was also suggested as an advisor.
3. The Council identified preliminary work priorities:
- a. Development of resource list that would live on the web sites of all Council organizations. Currently, [NAEMT](#), [NASEMSO](#), [ACEP](#) and the [Center](#) have resources on their web sites. Council members agreed to review these resources pages as a starting point.
 - b. Reporting of safety events. [EVENT](#) was discussed. It was noted that this tool is still not heavily used by practitioners, generally because of lack of awareness, but also because there is still some concern about anonymity. In rural states, it is possibly to determine the agency involved. Ideally, having all states with laws that protect reporting will result in a nationwide, more robust system. There are currently 83 PSOs nationwide.

- c. Development of a template safety program for agencies. It was suggested that the TIIDE blast injury template could be used as a starting point to develop a safety program template. Ron volunteered to review the TIIDE template with Rick and prepare a preliminary draft. Other items associated with the development of an agency safety program template:
 - i. The template should include a list of the components of a safety program
 - ii. It should include data to support the rationale for a safety program/officer, although it was noted that little data is available.
 - iii. It should include industry benchmarks.
 - iv. Insurers should be asked to help distribute the template.
- 4. Pam said that she would send out a survey to find a time for a monthly meeting.